



# SONA COLLEGE OF TECHNOLOGY

(An Autonomous Institution)  
SALEM – 636005 | Tamil Nadu | INDIA  
Ph: +91 427 4099999 | iqac@sonatech.ac.in



## Internal Quality Assurance Cell

**SCT/IQAC/22-23/EM-2**

**Date:19.1.2023**

### Circular

The internal Quality assurance cell (IQAC) is scheduled for a meeting on 27.1.2023 at the IQAC conference Hall. All the members of IQAC are requested to attend the meeting, and agenda details are given below.

### Agenda

- Review of Quality components
- NBA readiness for the UG & PG departments
- Any other suggestions

*P. Suresh*  
*19/1/23*  
**Dr.P.Suresh**  
**IQAC Coordinator**  
**SURESH**  
**IQAC Co - ordinator**  
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#### Copy to

- All Deans
- All HOD's
- AQAR Institutional & Departmental Coordinators
- File





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## Internal Quality Assurance Cell

SCT/IQAC/22-23/EM-2/MoM

Date: 27.1.2023

Referring to circular SCT/IQAC/22-23/EM-2 dated January 19, 2023, a meeting took place in the IQAC Conference Hall on January 27, 2023. During this session, the following agenda points were discussed

### Agenda

- Review of Quality Components
- NBA readiness for the UG & PG departments
- Any other suggestions

The members discussed the agenda and the following minutes were drawn.





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## Internal Quality Assurance Cell

### Minutes of Internal Quality Assurance Cell Meeting held on 27<sup>th</sup> January 2023

The IQAC coordinator welcomed all members to the meeting, and the following areas were discussed in the forum.

Item no	Description	Responsibility
1.	<p><u>Review of Quality components</u></p> <ul style="list-style-type: none"><li>• Discussed the award of UG (Hons) with specialization, UG with minor, and UG (Hons) degree for the UG students who have been admitted for the academic year 2021-2022 onwards.</li><li>• Discussed the approval for the implementation of absolute grading for laboratory courses and project work for the UG &amp; PG students who have been admitted for the academic year 2021-2022.</li><li>• The academic council has revised the assessment pattern for theory-laboratory integrated courses for UG and PG programs.</li></ul>	Academic council & all departments
2.	<ul style="list-style-type: none"><li>• NBA readiness for the UG &amp; PG departments Rules, policies, and procedures need to be prepared along with the service book and academic regulations with proof.</li><li>• All the departments are informed to update the website updation including the activities of the students and faculty.</li><li>• Discussed QP settings, assignments, evaluation schemes, and academic audit documents.</li><li>• A circular has been prepared for the statutory and non-statutory committees to submit the minutes of meetings for all five academic years.</li></ul> <p><u>Research &amp; Development:</u></p>	NBA departments  COE  All the committee in charge

	<ul style="list-style-type: none"> <li>• It has been planned to increase the in-house/academic projects and sponsored projects.</li> <li>• We plan to apply for the grants through DST and other agencies during the academic year (2022-2023).</li> <li>• We need to increase the seed money scheme during the academic year from July to December 2022.</li> <li>• The no.of journals and conference publications during 2022-2023 has increased</li> <li>• SIF has initiated the process to apply for the Bio-Nest to get the BIRAC incubation for Sona to support more health tech startups.</li> </ul>	R&D
3.	<p><u>Entrepreneurship Development Cell:</u></p> <ul style="list-style-type: none"> <li>• EDII-TN- Plan to develop around 20 entrepreneur development programs to conduct for the students to spoke colleges of SONA HUB.</li> <li>• We plan to implement the open elective subject on "Innovation, IPR, and Entrepreneurship Development" in the seventh semester of the AY(22-23).</li> <li>• The Federation of Karnataka Chambers of Commerce and Industry (FKCCI) has a plan to conduct the Business Plan Competition Manthan 2022 and our college students have trained for the competition.</li> <li>• We have a plan to conduct the idea pitching and ideation workshop to motivate the innovators in this region with no criteria on education.</li> </ul>	EDC cell
4.	<p><u>Alumni Cell activities:</u></p> <ul style="list-style-type: none"> <li>• The Sona UK Alumni chapter was launched on July 16<sup>th</sup>, 2022 inaugurated the chapter.24 alumni participated along with the family for the launch event of the Sona UK alumni launch at the Pinner village hall in person has participated in the event online.</li> <li>• Alumni speech for the freshers Induction program was arranged by the Sona Alumni Association and 8 alumni from different industries addressed the freshers of the corresponding department explaining the evolving technologies in the industries at different venues in Sona.</li> </ul>	Alumni coordinator

	<p><u>ISTE Chapter:</u></p> <ul style="list-style-type: none"><li>• ISTE plays a vital role in organizing various seminars/Lectures/Workshops/Conference/FDP/Training programs (both institutional level and department level).</li><li>• ISTE news communication is carried out every month through the online campus bulletin and individual mail.</li><li>• We have a plan to organize a guest lecture on 'embedded systems and FPGA' and recent trends in programmable devices and project expo.</li></ul>	All departments
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*P. Suresh*  
Dr. P. Suresh 28/1/23  
IQAC Coordinator

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## Action taken report of IQAC meeting conducted on 18.8.2023

S.No	Points discussed	Action taken
1.	Research & Development	No.of journal publication details has increased and updated to all the department faculty.
2.	Physical Infrastructure & Maintenance	The IQAC Coordinator conducted a meeting with the maintenance in charge to ensure the budget and inform with charge accounts.
3.	National Educational Policy (NEP)	The NEP aimed to integrate vocational education with mainstream education and increased it to make it a more skill-oriented program.
4.	General suggestions	We have finalized the iqac composition for the AY(22-23).

*Dr.P.Suresh*  
Dr.P.Suresh  
28/1/23

IQAC Coordinator

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*Dr.S.R.R.Senthilkumar*  
Dr.S.R.R.Senthilkumar

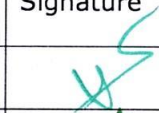


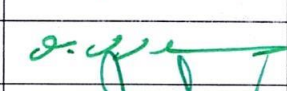
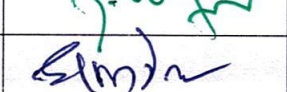
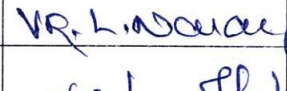
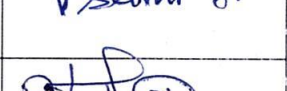
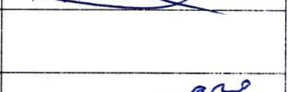
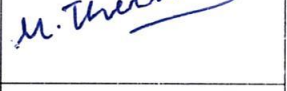
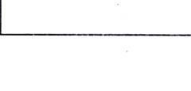

Principal

**Prof. Dr. S. R. R. SENTHILKUMAR,**  
M.E.(Struct), Ph.D., MISTE, FIE, C. ENG(I), MICI,  
PRINCIPAL,  
SONA COLLEGE OF TECHNOLOGY,  
JUNCTION MAIN ROAD, SALEM-636 005.



A meeting of IQAC was held on 27<sup>th</sup> January 2023, in IQAC Conference Hall at 10.30 AM

Members Present:

S.No	Name	Designation	Signature
1.	Dr.S.R.R.Senthil Kumar	Principal, SCT	
2.	Dr.J.Akilandeswari	Dean-Academics & Professor and Head/IT	
3.	Dr.B.Sathiyabhama	HOD/CSE	
4.	Dr.S.Radjarejesri	COE	
5.	Dr.R.S.Sabeenian	HOD/ECE	
6.	Dr.D.Raja	HOD/FT	
7.	Dr.T.Padma	HOD/MCA	
8.	Mr.V.R.Lakshmi Narayanan	GM/Accounts	
9.	Mr.V.Selvamuthu	Administrative Executive- Approvals	
10.	Ms.R.C.Vinodhini	Alumni Coordinator	
11.	Mr.S.Madhusudhanan	III Yr. MCT-Reg.No-1920108013	
12.	Mr.C.Thennavan	Delivery Manager- Vee Technologies	
13.	Mr.R.Durairaj	Asst.Manager-TNSTC	

  
Dr.P.Suresh

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